



1. TIMETABLE FOR SUBMISSION OF PAPERS

- **Friday, 16 JULY 2010**
 - **Deadline date for express of interest and any queries pertaining to submission.**
 - A précis of approximately 40 – 50 words. This must include your presentation heading.
 - Biographical information 40 – 50 words (Not CV format).
 - Concise details of previous speaking / presentation experience.
 - Signed and completed application form.

- **Friday, 20 AUGUST 2010**
 - **This is the FINAL DATE for paper submissions – DO NOT MISS THIS DATE!**
 - A précis of approximately 40 – 50 words. This must include your presentation heading.
 - Biographical information 40 – 50 words (Not CV format).
 - Concise details of previous speaking / presentation experience.
 - Signed and completed application form.

- **Friday, 3 SEPTEMBER 2010**
 - **Notification of acceptance of papers by the Speaker Committee.**
 - An abstract of 200 – 300 words to fit on one page.
 - Speaker colour photo (High res colour JPG).
 - Company logo (High res colour JPG).

- **Friday, 8 OCTOBER 2010**
 - **Deadline date for submission of final white papers and for the submission of your PowerPoint**

- **Monday, 25 OCTOBER 2010**
 - **Deadline date for submission of your PowerPoint**

